

**Format of Experience certificate for the post of Assistant Professor in
Higher Education Department.**

Certified that Shri/ Smt_____ has worked as _____ which post is of the level of _____ (here mention the level of the post against which the beneficiary is working) in the discipline of _____ in _____ (name of the institution), which is a Government/ Government recognized private institution, with effect from _____ to _____ (04 complete sessions each not less than 6 months).

b) **In case of Government recognized private institutions**

The above named institution is recognized by the _____ (here mention the authority in Government) vide No. _____ dated _____ for the period _____.

Signatures of the Head of the Institution

Dated:

The details at part (b) above shall be countersigned by the District/ Divisional/ State authority, as the case may be, with the following authentication:-

- i. It is certified that the beneficiary has continuously attended the institution from _____ to _____.
- ii. It is certified that the salary has been drawn by the beneficiary from _____ to _____ through _____ (here mention the name of the financial institution) as verified and certified by the concerned Branch head.
- iii.

Signatures of Distt/ Divisional/ State Authority

Dated:

Note (Mandatory):-

1. The experience shall be at the level of the post applied for or above in a Government/Government recognized private institute duly countersigned by the District/Divisional/State authority, as the case may be, of the concerned department.
2. Documents related to experience submitted not as per the above prescribed format shall not be considered.