



JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION
Solina, Srinagar – 190009

NOTIFICATION NO. PSC/EXAM/2017/26
DATED: 09.05.2017

I M P O R T A N T

- The Commission has developed an online Application Form for the Combined Competitive (Main) Examination. The Application Form together with instructions for filling up the Application Forms will be available at the website of the Commission from **13.05.2017**.
- Syllabus for the (Main) Examination as contained in SRO 387 of 2008 dated 01.12.2008 as amended from time to time is available on the website of the Commission.
- Candidates are advised to go through the instructions and all the eligibility conditions prescribed for the examination before filing the online Application Form.
- Last date for filing of online Application complete in all respects is **10.06.2017**.
- Last date for submission of fee /bank challan is **18.06.2017**.
- Candidates will also be required to submit a hard copy of the downloaded online application form alongwith the bank challan duly stamped by the bank authorities and the other requisite documents within two days after depositing fee in the Office of the PSC Complex located either at Reshamgarh Colony, Jammu or Solina, Srinagar as the case may be.
- The Commission will not be responsible for any postal/courier delays after the above prescribed last date.

a)	Date of commencement of online applications	=	13.05.2017
b)	Last Date for receipt/submission of online applications	=	10.06.2017
c)	Last Date for submission of fee/ Bank Challan	=	18.06.2017

1. **Online applications are invited** from the candidates who have been declared to have qualified for the admission to the &K Combined Competitive (Main) Examination, 2016 vide Notification No. PSC/Exam/2017/22 dated 23-04-2017 in accordance with SRO 387 dated 01.12.2008, read with SRO 190 of 2016 dated 17.06.2016 and J&K Public Service Commission (Conduct of Examination) Rules, 2005 as amended from time to time to fill up the posts in the below mentioned Services:-

- A. Junior Scale of J&K Administrative Service;
- B. J&K Police (Gazetted) Service, and
- C. J&K Accounts (Gazetted) Service.

2. **Details of vacancies to be filled up are as under:-**

Total Number of Vacancies	=	277
a. Junior Scale of J&K Administrative Service	=	269
b. J&K Police (Gazetted) Service	=	02
c. J&K Accounts (Gazetted) Service	=	06

Service and Category wise break up of the vacancies is as under: -

Sr. No.	Service	OM	RBA	SC	ST	ALC	SOC Caste	Total
1.	Junior Scale of J&K Administrative Service	153	54	23	25	08	06	269
2.	J&K Police (G) Service	-	01	01	-	-	-	02
3.	J&K Accounts (G) Service	02	02	-	01	01	-	06

- * **10 posts in Junior Scale of J&K Administrative Service and 01 post in J&K Accounts (G) are earmarked for selection of Physically Challenged Candidates through Horizontal Reservation in accordance to Govt. Order No. 62-SW of 2001 dated 13.03.2001 read with Govt. Order No.108-SW of 2013 dated 01.04.2013 and Combined Competitive Examination Rules,2008.**

3. **Scheme of Examination:** The Combined Competitive (Main) Examination 2016 shall consist of two successive stages - written test and interview.

Only those candidates who have been declared by the Commission to have qualified the Preliminary Examination vide PSC Notification No. PSC/Exam/2017/22 dated 23-04-2017 are eligible for admission to the Main Examination subject to their eligibility in accordance with the rules which is further subject to the scrutiny of the documents at the time of depositing of the hard copy of the downloaded online application form and at any stage which the Commission may deem fit and expedient.

The Examination shall commence from **17th July, 2017** as already notified vide PSC Notification No. PSC/Exam/2017/22 dated 23-04-2017. A detailed Date Sheet shall be notified separately.

The candidates shortlisted based on Preliminary Examination, besides, applying through online mode for the Combined Competitive (Main) Examination, shall also be required to submit a hard copy of the form alongwith the below mentioned requisite documents duly attested in the offices of the Commission located at Jammu and Srinagar as the case may be as:

- (a) Academic qualification;
- (b) Age;
- (c) Character;
- (d) Permanent residence of the State;
- (e) Category Certificate, in case of candidates belonging to any reserved category.

Note:-

- (i) No certificate except the Matriculation certificate or equivalent thereof shall be admitted in proof of age.
- (ii) Character certificate shall mean a certificate issued by the Head of the Education Institute or by the University last attended by the candidate or by any gazetted officer of the State. In case of a candidate already in Government Service, the character certificate shall mean a certificate issued by his Controlling Officer:

Provided that the application forms submitted for the examination, incomplete in any manner shall be rejected without any notice to the candidate(s). However, the

Commission shall notify the list of such candidates whose candidature is rejected on account of incomplete forms.

After successful submission of the form online, a challan will be generated indicating the basic details of the candidate which inter-alia shall indicate the amount of fee to be deposited in the J&K Bank branch as given below:-

General Category	=	Rs.1005
Reserved Categories/PHC	=	Rs.505

The amount of fee payable shall include Rs.5/- as service charges of the J&K Bank.

4. Eligibility Conditions: The conditions of eligibility and age limit etc. of a candidate shall be determined with reference to the Notification SRO- 387 dated 01.12.2008 read with SRO 190 of 2016 dated 17.06.2016 and shall further be subject to the fulfillment of the following parameters:-

- a) he/she should have qualified the Combined Competitive (Preliminary) Examination, 2016.
- b) he/she must be a permanent resident of J&K State; and
- c) he/she must hold a Bachelor's Degree in any subject from a recognized University in India or from a Foreign University declared by Government in consultation with the Commission to be equivalent to a degree of a recognized University.

Further, a candidate shall have to provide a proof to the effect that he/she had appeared fully in the requisite examination on or before the last date for filing/submission of Application Form for Preliminary Examination viz. up to **05.12.2016** and has qualified the said Examination at the time of filing the online Application Form for the Main Examination. In case he or she fails to do so, he or she, as the case may be, shall not be admitted to the Main Examination.

d) **Age Limit:**

- (i) A candidate must have attained the age of 21 years but must not have crossed the age of **35 years** (in case of OM candidates) on **1st January 2016** i.e. a candidate must have been born not earlier than **01.01.1981** and not later than **01.01.1995**.
- (ii) The upper age limit in case of following shall, however, be 37 years again reckonable with reference to 01.01.2016:
 - a) Candidates belonging to Scheduled Castes/Scheduled Tribes/Socially and Educationally Backward Classes;
 - b) Candidates holding a civil post in the State in a substantive capacity.

The upper age limit for Physically Challenged candidates is 38 years irrespective of the category to which such a candidate belongs.

Provided further that a candidate who has completed two years service in substantive capacity to be certified by his Head of Department shall alone be eligible to claim the benefit of upper age limit under clause (b) above.

Note: Two years of service for the above purpose will be determined on 01.01.2016, as 1st January is relevant for purpose of determination of the age in the services.

Provided further that candidates in respect of J&K Police (Gazetted) Service should possess the following physical standards also, namely:

a. For Males:

Height	165 cm
Chest girth	84 cms
Expansion	5 cm

b. For Females:

Height	150 cm
Chest girth	79 cm
Expansion	5 cm

III. For Candidates from Leh/Kargil

a. For Males:

(i) Height	160 cm
(ii) Chest girth	79 cm
(iii) Expansion	5 cm

b. For Females:

Height	145
Chest girth	79 cm
Expansion	5 cm

Provided also that the candidate(s) already holding a civil post in the State shall submit their hard copy of the downloaded online application(s) through their respective Heads of Office with an advance copy of the application directly to Commission and in case the Commission receives an intimation withholding permission from the employer in respect of a candidate who has applied for or is appearing in the Combined Competitive Examination his/her application shall be rejected and candidature cancelled. Such a candidate may, however, be allowed to appear in the examination as a fresh candidate subject to the condition that the said candidate is otherwise eligible under rules.

Explanation: The expression "Civil post in the State" mentioned above means a post in any departmental service under the State and includes the posts in the High Court of J&K and the J&K State Legislature".

Note:

- i. The candidate should carefully mention about **his/her choice for the centre** and the **Optional Subjects** for the examination while filing the Online Application Form.
- ii. **Under no circumstances, request for change in the choice once exercised by the candidate in respect of optional subjects shall be entertained.**

5. The necessary instructions regarding filling up of online applications are given herein below:-

- i. Candidates are required to apply online through the website (www.jkpsc.nic.in) of the Commission. No other means/ mode of application shall be accepted.
- ii. Applicants are first required to go to the JKPSA website www.jkpsc.nic.in and click on the link "Online Application".
- iii. An "**APPLY**" button on the window of the computer will appear and the candidates will click on the **APPLY** button.
- iv. On clicking "**APPLY**" button, an instruction window will appear. Candidates should read instructions carefully before clicking on "**APPLY**" button at the bottom of the webpage.
- v. On clicking "**APPLY**" button, the system will ask the candidate to fill in the personal details. After clicking on the "**SUBMIT**" button at the bottom of the page, the system will crosscheck the details with the database and in case the candidate has not qualified the Preliminary Examination-2016, the applicant will not be allowed further access.

- vi. A candidate who has qualified the Preliminary examination, will be given access to the application Form for being filled up which will contain non-editable prefilled data including Roll Number, name , parentage, DOB etc.
- vii. The candidate shall be required to fill up the rest of the fields/information.
- viii. The candidate shall also be required to upload the images of recent photograph, signature and thumb impression specimen. Images to be uploaded should be only in (*.jpeg,*.jpg).
- ✓ **Size of the photograph (passport size) and signature must be between 10kB to 20kB.**
- ix. By clicking on “**SUBMIT**” button at bottom of the page, it will display all facts/particulars that a candidate may have mentioned while filling up the necessary fields other than non-editable prefilled personal details.
- x. Once the candidate is satisfied about the filled in details, then, he or she may click on “**SUBMIT**” button to finally push the data into server with successful submission report, which he or she can print. In case, a candidate feels that the fields/data filled are/is wrong then he or she will be required to modify the details until he or she is satisfied about the correctness of the information required to be filled in the desired fields.
- xi. Application once submitted cannot be edited.
- xii. On successful submission of the online application, a window will open **with a link to print e-challan and application form.**
- xiii. Candidates should ensure that their personal email id (as specified in the online application form while applying for any post) is kept active during the currency of a recruitment process.
- xiv. The candidate should take a printout of the fee payment challan and can deposit fees in any of the branches of Jammu and Kashmir Bank in the designated account number only printed on the e-challan. A counterfoil copy of the application fee payment e-challan duly authenticated by the bank with (a) branch name & code no and (c) date of deposit filled by the branch official shall be enclosed with the hard copy to be submitted in the office of the Commission alongwith requisite documents.
- xv. Submission of fee payment challan shall not be accepted / entertained after cut-off date fixed for the advertisement notification.
- xvi. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

6. **Action against candidates found guilty of misconduct:-**

Candidates are advised that they should not furnish any particulars that are false or suppress any material information. While submitting hard copy of the application in the Commission, candidates are warned that they should, in no case, alter or otherwise temper with any entry in a document or its attested/certified copy submitted by them, nor should they submit a tampered/fabricated document. If there is any inaccuracy or discrepancy between two or more such documents or their attested /certified copies, an explanation regarding this discrepancy should be furnished.

A candidate who is, or has been, declared by the Commission, to be guilty of:

- i. obtaining by wrongful support of his/her candidature by any means, or
- ii. impersonating, or
- iii. procuring impersonation by any person, or
- iv. submitting fabricated documents or documents which have been tampered with or
- v. making statements which are incorrect , or false or suppressing material information or
- vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or

- vii. using unfair means during the test, or
- viii. writing irrelevant matter including obscene language or pornographic matter , in the script(s), or
- ix. misbehaving in any other manner in the examination hall, or
- x. harassing or doing bodily harm to the staff employed by the Commission for the conduct of their test, or
- xi. attempting to commit or , as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, shall be liable;
 - (a) to be disqualified by the Commission from selection for which he/she is a candidate , and/or
 - (b) to be debarred either permanently or for a specified period:-
 - (i) By the Commission from any examination or selection held by them.
 - (ii) By the State Government from any employment under them, and
 - (c) if he/she is already in service under Government, disciplinary action can be taken against him/her under the appropriate rules.

Sd/-

(Shakeel Ul Rehman)
Secretary & Controller of Examinations
J&K Public Service Commission

No: PSC/Exam/KAS/10/2016

Dated: 09.05.2017

Copy to the: -

1. All Financial Commissioners/Principal Secretaries/ Secretaries to Govt_____
2. Resident Commissioner, J&K Government New Delhi.
3. Director General Police J&K, Srinagar.
4. Divisional Commissioner Kashmir/Jammu.
5. All Deputy Commissioners.
6. All Head of Departments.
7. Director, Information Department, J&K Govt. The notification be published in all the leading local dailies in Jammu/Srinagar.
8. Director Radio Kashmir, Jammu/Srinagar/Leh.
9. Director Doordarshan Kendra Jammu/ Srinagar/Leh.
10. Private Secretary to His Excellency The Governor J&K, Srinagar.
11. Private Secretary to Hon'ble Chief Minister, J&K State, Srinagar.
12. General Manager, Govt. Press, Srinagar for publication of notification in the next Govt. Gazette.
13. P.S. to Hon'ble Chairman, J&K Public Service Commission for information of the Hon'ble Chairman.
14. P.S. to Member for information of _____ Hon'ble Member.
15. All Sr. Standing /Standing Counsel J&K PSC, Jammu.
16. P.A. to Secretary & Controller of Examinations, J&K Public Service Commission.
17. Office file.

DISABILITY CERTIFICATE

1. Name of the Candidate: _____
2. Father's/Husband's Name: _____
3. Sex & Age: _____
4. Address: _____
5. Mark of Identification: _____
6. Type of Disability: _____

- A. Visual Disability
- B. Hearing Impairment
- C. Locomotor Disability
- D. Mental Retardation
- E. Any other (specified in the Act)

7. Diagnosis: _____
8. Degree of Disability (%age) _____

(Detailed in the Act/Guidelines): _____

9. Validity: _____

Medical Officer

Medical Officer

Chairman Medical Board

- Act means J&K Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1998.
- Medical Board will give permanent disability certificate in case of such permanent disabilities where there are no chances of variation in the degree of disability. Wherever there is any chance of variation in the degree of disability, the Medical Board will indicate period of validity in the certificate.

N.B One of the Medical Officer should be specialist in the concerned disability.